

## Contract for Issuance of Incomplete

Student name: \_\_\_\_\_ NSU ID: \_\_\_\_\_

Degree Program: \_\_\_\_\_ Term: \_\_\_\_\_

Course #: \_\_\_\_\_ Title: \_\_\_\_\_ Credit Hours: \_\_\_\_\_

The student listed above must complete the following course requirements:

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Until these requirements are completed, a grade of "I" is given.

If the requirements are not completed by the given date of \_\_\_\_\_,  
then the following grade will be issued.

Not to exceed thirty (30) days from the end of the term specified above for Master's not to exceed sixty (60) days from  
the end of the term specified above for Doctoral

Instructor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I have discussed this contract with the instructor and I am aware of its contents.

Student's signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Special note: If you are receiving any type of financial assistance, veteran benefits, veteran benefits, military assistance or  
company reimbursement, the issuance of an incomplete grade may affect your eligibility. It is your responsibility to  
understand and comply with the requirements of such policies.*